West Sussex Local Dental Committee

Meeting held on:
Wednesday 12th June 2013 at 6.30 pm
at the White Horse Pub, Storrington

MINUTES

	Item	Action
	Apologies, attendees & welcome TH noted apologies from David Bryan, Rajan Sethi, Anitha Diwaker & Anjali Kansagra.	
	Minutes of the previous meeting RB noted that he minutes incorrectly stated that MB would be attending the PSP but that he had done so. This was noted. The minutes of the previous meeting were agreed.	
	Matters arising • Website – EL confirmed that the new website is up and running and that he had added the constitution and some profiles. He asked the committee to think about what content they would like to add and send it to him. TH thanked EL for his work on the website and agreed that it would only be as good as the contributions. RB agreed to send EL his notes from the LDC conference. • David Cheshire – TH noted that he had been copied into DC's resignation letter. • Updated HTM01-05 was briefly discussed. • Jo Clark's letter re. RMS – JC explained that the letter was the result of a challenging week dealing with dentists complaining that they couldn't get their patients into secondary care. She added that she is now telling dentists to refer directly to her, rather than via the RMS. It was noted that Annie Godden has responded saying that there will be a review of the RMS later in the year. MB confirmed that he would be attending the orthodontic managed care network. • Funding for attending area team meetings – TH noted that	**RB**

	this was primarily for PSG and PLDP meetings at this time. He queried whether LDC attendees should invoice the Area Team (AT) or the LDC. PM responded that the delegate should claim from the AT and then the LDC would intervene if the claimant experienced difficulties with the claim. He said claims should be sent to Richard Woollterton. JO agreed to add RW's email address to the minutes. Claims should be made at £74 per hour (same rate as the Dental Advisors) and that they should include travel time. MB agreed to produce a template for claims and to circulate it to the group.	
	LDC Constitution It was noted that the changes required were regarding language e.g. changing PCT to Area Team. The changes were unanimously approved by the Committee.	
	Channel There was a lengthy discussion regarding the Channel meetings. TH explained that he was keen for it to become a more formal network meeting for communicating between local LDCs, rather than sending representatives to other LDC meetings (although each LDC would continue to have an open attendance policy for representatives from other local LDCs). It was agreed that WSLDC should send 2 members to Channel meetings and that TH/EL should attend the next meeting. TH confirmed that he was planning to propose Channel meets 4 times per year. It was agreed that PM would make the annual subscription to Channel.	
	LPN Update The Group discussed the selection process for the LPN Chair's position. TH gave a brief summary of the issues surrounding the appointment process. TH confirmed that Barry Westwood had resubmitted an FOI request regarding the process. It was agreed that WSLDC would not boycott LPN meetings but would express disappointment with how the process had been carried out.	
	PCT update MB provided an update regarding vital signs. He confirmed that the level of monitoring would increase substantially. He said that GDPs should be given the opportunity to find out/discuss the new monitoring arrangements. He said he had suggested the AT host 3 evening meetings (the LDC to fund the venues) and ask Cherie Young to do a presentation regarding the monitoring arrangements.	

	RB reported on the Performance Screening Group. He noted that the group covers dentists, pharmacists and optometrists and said it was going to prove challenging as those on the group have limited knowledge about the other areas. He noted that approximately half the dental cases had been referred directly to the GDC. He added that the meeting dates keep being changed and that the AT want only one representative, covering all the LDCs.	
	Secretary's report AT confirmed that she had received a letter from Karen Crossland regarding referrals to the restorative service. She noted that she had forwarded the letter to Annie Godden but had not yet received a response. The Group had a long conversation regarding restorative referrals.	
	LDC conference RB agreed to produce a written report for the new website.	
	Treasurer's report PM confirmed that the accounts were with the accountants. He noted that the levy had not yet reached the LDC bank account.	
	GDPC Report There was no GDPC report.	
	Any other business • Performance Screening Group – the first meeting is on 9th May. MB will be attending. • Performers List Decision Panel – the first meeting is on 15th May. RB will be attending. • David Cheshire – DC attended the meeting to confirm he was in the process of resigning from the PCT. He explained that he had become increasingly unhappy about how the restorative scheme was being run, particularly in the last few months, and felt that he could no longer be associated with it. He confirmed that he would remain in post at St Richards and had also been appointed at Portsmouth. The Group expressed extreme disappointment with the outcome of the situation and TH thanked DC for all his years of support to primary care dentists. • NHS Net – CH asked if there was any help available to get onto NHS.net. TH suggested using the EDS computer. RM suggested phoning Jill Graham.	

	• Guild – PM noted he would be attending a Guild meeting soon and would find out what is happening nationally and report back at the next meeting. • Orthodontic consultant – JC confirmed that the plan was to advertise shortly for a replacement for Angus Pringle, and to interview in June. • Decontamination kit – DB queried whether everyone had received the money they expected to as he hadn't. MoH responded that his practice hadn't either. • Triage – there was a conversation regarding the quality of responses/treatment plans to referrals sent to the RMS. MoH said that he had needed to seek further specialist advice and that no outreach had been offered. AT agreed that she had experienced a similar situation. PM suggested writing to Alan Lewis and complain about the issue.	
	Date and venue of next meeting The next full meeting (AGM) is to be held at the White Horse pub in Storrington at 6.30 p.m. on Wednesday 12th June 2013.	
	Date and venues of 2013 meetings	

Agreed by the committee on 11th September 2013 and signed by the WSLDC Chair at the meeting.

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Date